Republic of the Philippines
OFFICE OF THE SOLICITOR GENERAL
134 Amorsolo St., Legaspi Village
Makati City

PURCHASE ORDER

Supplier:	**Stelsen Integrated System, Inc.**	**P.O. #**	**021-12-244**
Address:	Unit 7C GMA-LOUBEL Condominium Bagtikan St. Corner Pasong Tamo, Makati City	**Date:**	December 28, 2021
TIN:	008-992-208-000	**Mode of Procurement:**	Direct Contracting
Account No.:	632-7-63202724-5 Bank: Metrobank-Intramuros		
Telephone:	748-8763/749-9462/617-1644 Fax:		

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **OFFICE OF THE SOLICITOR GENERAL**	**Delivery Term:** w/n 30 days upon receipt of P.O.
Date of Delivery:	**Payment Term:** w/n 30 days upon final acceptance Bank to bank

Stock No.	Unit	Description	Qty.	Unit Cost	Amount
	lot	**Diagnosis, Supply of Labor and Materials for Five (5) Rapid Print Machine of Office of the Solicitor General :** Scope of Work: Inspection, Cleaning, Lubrication, and adjustment of five existing units of Rapid Print Receiving Machine Included Rapid Print Machines: *Docket Management Service (Serial Numbers):* 550709 551217 551216 551215 *Financial management Service (Serial Numbers):* 552434	1		Php 10,000.00
Total Amount in Words:		**Ten Thousand Pesos Only**			**Php 10,000.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

JESSICA L. CASTRO
CAO, Administrative Division

Conforme:
(Signature over printed name)

2-16-2022
(Date)

EDITHA R. BUENDIA
Director IV, HRMAS

Funds Available:

ARIEL J. UBINA
Chief Accountant

ALOBS: 02-101101-2021-12-1299

Amount: ₱ 10,000.-